

Ontario Recreation District

745 SW 3rd Ave

Ontario, OR 97914

toni@ontariorecdistrict.com

541-889-7686

FOR OFFICIAL USE ONLY

_____ Payment Received (Programmer Initial)

_____ Cash

_____ Check # _____

_____ Visa _____ Date

ONTARIO SPLASH PARK GROUP RESERVATION APPLICATION

****Please give at least one week notice prior to reservation****

This application is to be completed by individuals or groups wishing to reserve space at the Ontario Splash Park for exclusive use of a shade canopy, party room, or entire Splash Park.

Entire splash park rental is a 2-hour minimum, beginning of day or end of day only.

1. Applicant full legal name: _____

2. Home address of applicant: _____

3. City: _____ State: _____ Zip Code: _____

4. Email: _____ Phone: _____

5. Estimated # of People at the reservation: _____

6. Reservation Date: _____ Start Time: _____ End Time: _____

7. Description of Event:

8. Reservation Requested:

_____ Reserve entire Splash Park for private party **(\$100 per hour reservation fee)**

_____ Reserve Splash Park Party Room for two hours **(\$100 Reservation Fee)**

_____ Reserve Splash Park Shade for two hours **(\$75 Reservation Fee)**

_____ Reserve Splash Park Pergola for two hours **(\$50 reservation fee)**

***Please continue to next page**

INFORMATION TO APPLICANT – PLEASE READ BEFORE SIGNING

Upon signing this application, applicant states that he or she has reviewed all pertinent information and that all information contained in the application is true and correct to the best of the applicant’s knowledge.

Signature

Date

**Ontario Splash Park Reservation
To be Completed by ORD Programmer:**

_____ This application is hereby APPROVED, and issuance of SPECIAL EVENT PERMIT is here by authorized for:

_____ From: _____ to: _____ (2 hour segment)
(park, room, shelter, pergola) (time) (time)

_____ I hereby DENY this application for the following reasons:

Recreation District Programmer

NOTICE TO APPLICANT UPON APPROVAL

The recreation district programmer may revoke a special events permit if circumstances clearly show that the event can no longer be conducted consistent with public safety. Please note that the Splash Pad is open for public use and therefore open to all residents. In scheduling the use of a covered area, there will be reservation signs places at the desired location. All other areas will not be reserved.