

## **Ontario Recreation District**

745 SW 3<sup>rd</sup> Ave

Ontario, OR 97914

[toni@ontariorecdistrict.com](mailto:toni@ontariorecdistrict.com)

541-889-7686

## **FOR OFFICIAL USE ONLY**

\_\_\_\_\_ Payment Received (Programmer Initial)

\_\_\_\_\_ Cash

\_\_\_\_\_ Check # \_\_\_\_\_

\_\_\_\_\_ Visa \_\_\_\_\_ Date

## **ONTARIO SPLASH PARK GROUP RESERVATION APPLICATION**

**\*\*Please give at least one week notice prior to reservation\*\***

This application is to be completed by individuals or groups wishing to reserve space at the Ontario Splash Park for exclusive use of a shade canopy, party room, or entire Splash Park.

**Entire splash park rental is a 2-hour minimum, beginning of day or end of day only.**

1. Applicant full legal name: \_\_\_\_\_

2. Home address of applicant: \_\_\_\_\_

3. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

4. Email: \_\_\_\_\_ Phone: \_\_\_\_\_

5. Estimated # of People at the reservation: \_\_\_\_\_

6. Reservation Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

7. Description of Event:

\_\_\_\_\_

8. Reservation Requested:

\_\_\_\_\_ Reserve entire Splash Park for private party (\$100 per hour reservation fee)

\_\_\_\_\_ Reserve Splash Park Party Room for two hours (\$100 Reservation Fee)

\_\_\_\_\_ Reserve Splash Park Large Shade Canopy for two hours (\$75 Reservation Fee)

\_\_\_\_\_ Reserve Splash Park Small Shade Structure for two hours (\$50 reservation fee)

## **INFORMATION TO APPLICANT – PLEASE READ BEFORE SIGNING**

Upon signing this application, applicant states that he or she has reviewed all pertinent information and that all information contained in the application is true and correct to the best of the applicant's knowledge.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**Ontario Splash Park Reservation**  
**To be Completed by ORD Programmer:**

\_\_\_\_\_ This application is hereby APPROVED, and issuance of SPECIAL EVENT PERMIT is  
here by authorized for:

\_\_\_\_\_ From: \_\_\_\_\_ to: \_\_\_\_\_ (2 hour segment)  
(park, room, shelter, pergola) (time) (time)

\_\_\_\_\_ I hereby DENY this application for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Recreation District Programmer

**NOTICE TO APPLICANT UPON APPROVAL**

The recreation district programmer may revoke a special events permit if circumstances clearly show that the event can no longer be conducted consistent with public safety. Please note that the Splash Pad is open for public use and therefore open to all residents. In scheduling the use of a covered area, there will be reservation signs places at the desired location. All other areas will not be reserved.